

CENTURY 21 HALEY & ASSOCIATES
RENTAL APPLICATION
OFFICE: (916) 685-8098 FAX: (916) 685-2013

Property Address Desired: _____

APPLICATION INFORMATION

Last Name: _____ First Name: _____ Middle Initial: _____

Hm Phone: _____ Wk Phone: _____ Other: _____

Social Sec #: _____ Drivers Lic #: _____ State: _____

Birth Date: _____ NOTE: Photo copy of Drivers License and Social Security Card must be submitted with this application.

How many proposed occupants including yourself? NOTE: Everyone over the age of 18 must fill out an application:

| <u>NAME</u> | <u>AGE</u> | <u>BIRTH DATE</u> |
|-------------|------------|-------------------|
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Have you ever been evicted? Yes/No NOTE: We will not rent to anyone that has been evicted in the past 10 years.
Have you filed bankruptcy in the past five (5) years? Yes/No. If yes, explain: _____

Have you ever been convicted of a felony? Yes/No. If yes, describe conviction: _____

Will you have any waterbeds? Yes/No. If yes you must provide proof of Renter's Insurance.

Will smokers live in the property? Yes/No. NOTE: Smoking is not allowed inside of the property.

How many vehicles will be kept on the property, street and driveway? NOTE: No boats or recreational vehicles are to be parked on the property. Please list all vehicles.

| <u>MAKE</u> | <u>MODEL</u> | <u>YEAR</u> | <u>LICENSE NUMBER</u> |
|-------------|--------------|-------------|-----------------------|
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Will you have pet(s)? Yes/No Describe pet(s): _____

If approved, how soon could you move into the unit? Date: _____

HOUSEHOLD INCOME

Monthly Employment Income before deductions for: _____ \$

Monthly Employment Income before deductions for: _____ \$

Monthly Employment Income before deductions for: _____ \$

Source and amounts of Other Income: _____ \$

Total Monthly Household Income: _____ \$

RENTAL HISTORY

Current Address: _____ City: _____ State: _____ Zip: _____

Owner/Manager: _____ Phone: _____ Fax: _____

Rent Amount: _____ From: / / / To: / / / Reason for leaving: _____

Previous Address: _____ City: _____ State: _____ Zip: _____

Owner/Manager: _____ Phone: _____ Fax: _____

EMPLOYMENT HISTORY

Present Employer: _____

Address: _____

Employer Phone #: _____ Supervisors Name: _____

Length of Employment: _____ Position/Title: _____

Gross Monthly Income: \$ _____ Other Income: \$ _____ Source: _____

NOTE: If current employment has been less than 2 years please provided previous employment information.

Previous Employer: _____

Address: _____

Employer Phone #: _____ Supervisors Name: _____

Length of Employment: _____ Position/Title: _____

Gross Monthly Income: \$ _____

NOTE: IF SELF EMPLOYED YOU WILL NEED TO SUBMIT A COPY OF THE FIRST PAGE OF YOUR LAST YEARS TAX RETURN AND THE LAST THREE MONTHS OF BANK STATEMENTS.

PERSONAL REFERENCE/EMERGENCY CONTACT

Personal Reference: _____ Relationship: _____ Phone: _____

Personal Reference: _____ Relationship: _____ Phone: _____

Emergency Contact: _____ Relationship: _____ Phone: _____

A \$25.00 non-refundable processing fee, in the form of cash or money order, must accompany this application. **THIS APPLICATION IS NOT AN AGREEMENT TO RENT.**

BY SIGNING BELOW, APPLICANT UNDERSTANDS AND AGREES TO THE FOLLOWING:

1. I certify that all the information given above is true and correct. I hereby authorize the Owners/Mangers/Employers listed above to verify any of the given information and obtain credit, character, employment and rental information. Above listed Owners/Managers/Employers are herewith given express permission and consent to provide copies of my entire tenancy file and/or employment information to Century 21 Haley & Associates.
2. I hereby hold all the above named parties, as well as Century 21 Haley & Associates, free and harmless of any liability for providing written or verbal information and/or discussing the quality of my tenancy/employment with my prospective Owners/Managers/Employers – both now and in the future.
3. I understand that my application will automatically be rejected if any of the information provided is not truthful.
4. As required by law, you are hereby notified that a negative credit report reflecting on your credit report may be submitted to a credit reporting agency if you fail to fulfill the terms of your credit obligations.
5. I am aware of the \$25.00 non-refundable processing costs for this application.
6. I understand that if I am approved, all rent and deposit monies due prior to occupancy must be paid in the form of a certified check or cashiers check – no cash, money order, or personal checks.
7. Tenants are advised that they should obtain Renter’s Insurance prior to occupancy.

APPLICANT NAME (print): _____

SIGNATURE: _____ DATE: _____